

**Virginia Board of Accountancy**  
**June 24, 2014 Board Meeting**  
**Agenda**

9960 Mayland Drive - 2<sup>nd</sup> Floor Conference Center - Board Room #3  
Henrico, VA 23233  
(804) 367-8505

**Tuesday, June 24, 2014**

- 10:00 a.m. Call to Order – **Andrea M. Kilmer, CPA, Chair**  
Security Briefing – **Patti Hambright, Administrative Assistant**  
Determination of Quorum  
Approval of June 24, 2014 Agenda  
Approval of Consent Agenda:
- Approval of May 27, 2014 Board meeting minutes
  - Approval of Reinstatements:
    - 2014-D0008 (Bradshaw & Saunders)
    - 2014-D0009 (Bradshaw & Saunders)
    - 2014-D0010 (Bradshaw & Saunders)
  - Approval of Consent Orders:
    - TBD, if any
- Public Comment Period\*
- 10:10 a.m. 1. Committee/NASBA Updates
- Regional Meeting, NASBA – **Andrea Kilmer, CPA, Chair; W. Barclay Bradshaw, CPA, Vice Chair; Jim Holland, CPA; Wade A. Jewell, Executive Director**
  - Legislative Support Committee, NASBA – **Andrea M. Kilmer, CPA, Chair**
  - Communications Committee, NASBA – **Stephanie S. Saunders, CPA**
  - Education Committee, NASBA – **Robert J. Cochran, Ph.D., CPA**
  - Global Strategies Committee, NASBA – **Marc B. Moyers, CPA**
  - Executive Director’s Committee, NASBA – **Wade A. Jewell, Executive Director**
  - ALD/CPAverify Committee, NASBA – **Wade A. Jewell, Executive Director**
- 10:30 a.m. 2. Executive Director’s Report - **Wade A. Jewell, Executive Director**
- General Updates
  - May 2014 Financial Report
  - May 2014 Board Report – **Mary Charity, Director of Operations**
  - Revenue Projections Update
- 11:00 a.m. 3. Board Discussion Topics
- Board Policies – Review & Update - **Wade A. Jewell, Executive Director**
    - Board Policy #2 – Sponsors Providing CPE
    - Board Policy #4 – CPE Guidelines
    - Board Policy #8 (new) – Ethics Committee
  - Firm Mobility – potential statute changes
  - Renewal time frame for licensees
  - CPE – Board meetings
  - Active – CPE Exempt status update
  - CPE deficiency guidelines
  - Board Administration – FY2015 Officers and Committees

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**Tuesday, June 24, 2014, continued**

- 12:00 p.m. Recess for Board Lunch
- 1:00 p.m. 3. Board Discussion Topics, continued
- 1:30 p.m. 4. Additional Items for Discussion
- Carry Over Items / Potential Future Topics
    - AICPA Compilation/Preparation Services
    - Renewal date for all licensees
    - PROC - Policy on reporting Peer Review results to the Enforcement Committee
    - CPE – VBOA/VSCPA discussions
    - Background checks for licensees
    - Enforcement – records retention
  - Sign Conflict of Interest Forms
  - Sign Travel Expense Vouchers
  - Future Meeting Dates
- 1:45 p.m. 5. Enforcement – *Jean Grant, Enforcement Manager*
- OAG Counsel Updates (if applicable)
  - Status of Open Cases
  - Consent Orders (if applicable)
- 2:00 p.m. 6. Executive Session - Personnel
- 2:45 p.m. Adjournment

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**\*Five-minute public comment, per person, on those items not included on the agenda.**

*Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the Board Office at (804) 367-8505 at least ten (10) days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Board fully complies with the Americans with Disabilities Act.*